

Supervisor Drozd discussed the following with the Board:

1. Supervisor Drozd had a meeting with Village Administrator Melock today regarding the consolidation of services grant for the compressor for the fire department. The grant will start out with 15 extra points because it is a consolidation grant. This grant will be for a new model to take the newer bottles. He will be meeting with Administrator Melock again mid next week. The target date for the grant submission is Friday, March 22, 2024. The grant will be for \$85,000 which is the cost of replacing the compressor and all the lines and fittings to fit the new air bottles. All the companies got the same bottles.

2. Supervisor Drozd received a copy from Senator Gallivan's office dated February 1, 2024 where Senator Gallivan requested Senate support of funding in the amount of \$50,000 for the purchase of street marker signs. The letter stated Mortons Corners Fire Department but Senator Gallivan's Community Representative Kim Peck confirms that this is also for the East Concord Fire Department; both of these departments are within his Senate District. The street markers will be placed at the road and are necessary to identify homes in rural communities in the event of an emergency. Supervisor Drozd asked Ms. Peck if the Town needed to do anything at this time; no, wait until the Senator hears back. Ms. Peck will keep the Town updated.

3. The check was received today from the Hulbert Library for \$5,325 for the labor for LED light installation. The Town had already received the check for the lights. The labor was \$7,600. That's 75%. The Town will be getting more out of this as the project progresses; the Town will get the balance. The labor cost did go up a little bit.

4. After last month's meeting, Supervisor Drozd emailed ECRT President Mary Brummer to make sure that ECRT had all the letters of support from everyone before the Board would consider their request of support. Once ECRT has letters of support from everyone, the Town will have a Work Session so ECRT can show us their presentation. President Brummer emailed back that ECRT will not be present at the March 14<sup>th</sup> meeting and will keep the Town posted as to their progress.

5. The fireworks contracts and all bands except for the 4<sup>th</sup> of July are set for this year's concert series. At next meeting, the sign-up sheet to announce the bands at the concerts will be available.

6. All oath cards have been signed for Year 2024 and all employees have received the new Employee Manual.

7. Hwy Supt Edwards has some estimates for the Town of Concord radio frequency but this is tabled until we see what the Village is going to do. When the representative was there from SAIA, Supervisor Drozd went to listen to the presentation. The cost was about \$10,000 for portables and chargers; at the end of the shift, the employee would just put the radio back in the charger. It was \$15,000 put the radios in the truck. The Town is at the mercy of the Village; if the Village changes their frequency over to high-band, the Town would not have a choice. Council Member Zittel asked if this would make it so the employees would leave their personal cellphones at the shop; Supervisor Drozd noted that that would be up to the Hwy Supt.

8. Supervisor Drozd updated the Board with regard to the Craneridge Lighting matter. There will be a meeting with NYSEG to determine where lights should be placed. Supervisor Drozd met with the Craneridge Homeowners' Association Lighting Committee and he understands that the Town wants to get out of the lighting business. Matt Willibey of the East Concord Fire Department noted that he met with the President of the Craneridge Homeowners' Association after the two fires in Craneridge and their department is in favor of street lights. Then there will be proper lighting when a call is in the Craneridge area, whether it is an emergency call or fire. Supervisor Drozd noted that

this is not a discussion but the Town will keep Craneridge informed every step of the way. The Town will need to stay on this project because the Town only has this calendar year for National Fuel to get the light fixtures removed.

9. Supervisor Drozd is trying to organize a dedication ceremony for the Community Park Pavilion. He is reaching out to Senator Gallivan and Assemblyman DiPietro for an available date. Once that date has been scheduled, he will advise the Board.

10. The Town received a request from Troy Flanagan of Springville Bombers Travel Baseball team to use Community Park on Mondays, Thursdays, Saturdays and Sundays starting now to April 28<sup>th</sup> for baseball practices as the weather allows. A certificate of insurance was provided; they are under the SYI insurance. Supervisor Drozd spoke with Park employee Chuck Schweikert last week and, weather permitting, he can start working on the fields.

11. Council Member Krzemien had a list of the 2024 Baseball Committee contact list. She will email it to the members tomorrow. SYI would like a tour of the new Community Park Pavilion; this is being arranged. Supervisor Drozd noted that the new Park Rules and Rental Policy is on tonight's Agenda for review and approval. SYI also wanted to know if the Town received any information on the model of the AED machine from the Senior Center. Supervisor Drozd received a proposal from Code 3 for training of SYI personnel. It appears that coaches have to have AED and Narcan training now. Supervisor Drozd noted that he received a quote from Code 3 for 10 people/class and 15 people/class to run the coaches through the training. It could be done at Town Hall. The cost of the training would come out of the SYI budget line. Deputy Town Atty Rautenstrauch advised that from his personal experience at St. Francis High School, there needs to be one at all practices and games. It is a portable device. At St. Francis, they have three fields going at once and just one AED device located in the trainer's office. This is the procedure at other schools as well. Deputy Town Atty Rautenstrauch believes it would be the same with youth sports; one device at the location. At Community Park the device could be inside the new Pavilion building which would be open when the Park was being used. The Narcan one could be left on the outside of the building. Supervisor Drozd is working on getting a case up there to place all licenses/permits in and the AED device could be mounted next to that case. Supervisor Drozd suggests that the Town purchase the same model as in all the Town buildings so that the batteries are the same, the pads the same; everything would be interchangeable. Deputy Town Atty Rautenstrauch will review the latest law to see what the rules are about AED devices and training and report back to the Board.

12. Supervisor Drozd met with Caleb Henning, MDA Consulting Engineers, earlier today, about their engineering services related to the Kissing Bridge and Craneridge Sewer WWTP Consolidation process. MDA Consulting Engineers was selected for the engineering work for this project. A copy of the proposal was given to Deputy Town Atty Rautenstrauch for Town Attorney review. MDA Consulting Engineers are proceeding with the design of the new plant. The timeline is to get the specs done late this year and put it out for bid with construction starting a year from now, weather permitting. The proposal consists of a lot of boiler plate language but the exhibits are different. Exhibit A is the agreement between the owner, the Town, and the engineer; this is written for what the Town wants them to do down there. Exhibit B is owner responsibilities which is tailored made for our project. Exhibit C is the total compensation based on their estimates which is for the Preliminary Design Phase, Final Design Phase, Bidding or Negotiation Phase, Construction Phase, Post Construction Phase, and Reimbursable Expenses. The Board will wait for Town Atty Attea's review. Supervisor Drozd noted that this is not final, but he received some preliminary costs on the new plant which will change depending on the type of plant that the Town constructs. This would include Furnish and Install a new WWTP, Demolition of the CR-WWTP, CR Collection System Evaluation and Repairs which is piping in Craneridge itself where all the problems are. This has been built into the grant. Also included are MP&T, SWPPP Implementation, Engineering Office, 30% Contingency for a total of \$4,825,000. This is a preliminary estimate until MDA gets the design done and pricing; this amount may be a little low. There are basically three types of plants that could be put in: Conventional

Activated Sludge (which is what is there now where effluent goes in, gets treated and then goes out to the creek), Membrane BioReactor (which can treat more faster but you have to change the membrane panels; this is what Ben Slotman recommends that the Town go with) and Sequencing Batch Reactor. The Congressional Directed Spending Grant (EPA grant) was \$2,000,000.00 and the Water Infrastructure Improvement grant was \$1,175,000.00 and the Town received a surprise letter noting that the Town was eligible for, and applied for, another 25% boost in the Water Infrastructure Improvement grant, \$293,750.00. This would be roughly \$3,468,000.00. Minority goals would need to be met; tasks would be need to be subbed out; possibly the surveying.

13. Supervisor Drozd talked with William Geary, Commissioner of Public Works for Erie County, and Hwy Supt Edwards about South Hill Road. The County is looking to drop some roads and as a sign of good faith 4/10ths of a mile of South Hill Road will be chipped this year and once it is chipped, the Town will take over that section of South Hill Road. There is one house on it; no brush needs to get trimmed. Colden plows it. It is right by Murray Hill. It would be from Abbott Hill to the Colden town line. Supervisor Drozd is waiting to hear back from Commissioner Geary.

14. Bookkeeper Watz was on a webinar for Town Finance School today; she learned a lot. There is an in-person training in Geneva on May 7<sup>th</sup> and 8<sup>th</sup>. It would be one over-night. A decision can be made before next month's meeting. Supervisor Drozd thinks it would behoove the Town to send Bookkeeper Watz to this training.

15. Council Member Krzemien received an email from a resident using the Senior Van requesting a receipt from the van driver for her ride when she pays in cash. Council Member Drake noted that that is why people give checks so that that is their receipt.